

2026 Town Clerk Proposed Budget

Budget Line	2025 - Amount	2026- Amount	Notes
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A00.5.1410.100 - Town Clerk - Personal Services

Carrie - Town Clerk/RMO	\$ 65,000.00	\$ 68,500.00	
			20% of 2025 salary was Paid out of Planning Budget -
Lisa - 1st Deputy Clerk	\$ 43,443.00	\$ 56,475.00	Total 2025 Salary \$54,303 - Total 2026 Salary to
Tina - Clerk 1	\$ 51,585.00	\$ 53,648.00	come out of Clerk Budget
PT Clerk - Leah	\$ 20,750.00	\$ 24,440.00	
Total	\$ 180,778.00	\$ 203,063.00	
Difference	\$ 22,285.00		

A00.51410.401 - Town Clerk - Office Supplies

Office Supplies	\$ 2,200.00	\$ 2,200.00
2 Adobe Licenses	\$ 500.00	\$ 250.00
Total	\$ 2,700.00	\$ 2,450.00
Difference	\$ 250.00	

A00.5.1410.402 Town Clerk - Seminars/Conferences

NYSTCA Conference	\$ 1,800.00	\$ 1,800.00	
NYSTCA Regional Training	\$ 240.00	\$ 240.00	
IIMC Regional Training	\$ 800.00	\$ 800.00	
IIMC Regional Conference Fee	\$ 1,200.00	\$ 1,200.00	
IIMC Regional Conference Travel	\$ 2,000.00	\$ 2,000.00	
Addtl Clerk Staff Training - Additional Staff added	\$ 1,200.00	\$ -	
Total	\$ 7,240.00	\$ 6,040.00	
Difference	\$ (1,200.00)		

A00.5.1410.403 Town Clerk - Assoc/Dues

NYSTCA Dues	\$ 85.00	\$ 85.00
OCTCA Dues	\$ 20.00	\$ 20.00
IIMC Dues	\$ 225.00	\$ 225.00
Total	\$ 330.00	\$ 330.00
Difference	\$ -	

A00.5.1410.404 Town Clerk - Books/Publications

Manuals	\$	70.00	\$	70.00
Total	\$	70.00	\$	70.00
Difference	\$			-

A00.51410.405 Town Clerk - Information

Canva	\$	130.00	\$	130.00
BAS Software Annual Fee	\$	2,835.00	\$	3,700.00
Total	\$	2,965.00	\$	3,830.00
Difference	\$			865.00

A00.5.1410.408 Town Clerk - Printing/Ads

Public Notices	\$	2,500.00	\$	3,000.00	Increased due to the number of publications
Total	\$	2,500.00	\$	3,000.00	
Difference	\$			500.00	

A00.5.1410.418 Town Clerk - Filing Fees

Filing Fees	\$	100.00	\$	100.00
Total	\$	100.00	\$	100.00
Difference	\$			-

Town Clerk - Total	\$	196,683.00	\$	218,883.00
Town Clerk - Difference	\$			22,200.00